

## Together4Bristol (T4B) / Churches Together in Greater Bristol (CTGB)

### Job description: Enabler of Mission and Unity (EMU)

#### Background

This is an exciting opportunity to work with a group of people who are passionate about seeing relationships across Christian communities develop across the Bristol region. T4B/CTGB is a growing “Unity for mission movement”, a “network of networks”, partnering with individuals, churches, prayer groups, and networks across the whole of life in the Bristol region. In recent years we have seen a strengthening of link with the Black and Chinese Churches. For further information about T4B/CTGB and related networks visit the Together4Bristol website [T](#)

#### **This Unity for mission movement prioritises the following aims:**

|                               |  |
|-------------------------------|--|
| <b>Unity:</b>                 | Engaging with the whole Christian community  |
| <b>Prayer:</b>                | Encouraging new, emerging and existing prayer movements and gatherings   |
| <b>Social Action:</b>         | Supporting social action projects that engage with community, business and political leadership across greater Bristol.                  |
| <b>Whole of life mission:</b> | Encouraging and developing a ‘whole of life discipleship’ approach across all areas of church life and practice, and spheres of society. |

#### Nature of the post

*The EMU will work to support and reinforce the broad missional aims and priorities of T4B/CTGB. The role combines good people skills, strong administrative capabilities and an ability to manage time efficiently.*

- They will be responsible to the Presidents of T4B/CTGB via the Chair of the Board of Trustees, and will work closely with the treasurer and secretary.
- This post is part time with 10 contracted hours per week. Contracted hours are flexible.
- The EMU will normally be line managed by the Chair of T4B/CTGB/
- A salary of £8,000 to £10,000 per annum (based on experience) for 10 hours a week
- The post is permanent with a 3 months probationary period
- Holiday entitlement is 28 days plus 8 Bank Holidays (pro rata)
- A minimum of three months notice period is required on either side
- The post is open to ordained or lay people in membership and in good standing with a church eligible for membership of T4B/CTGB or Churches Together in England.

## **Role description**

To facilitate the broader aims of T4B/CTGB, the EMU will work in the following specific and intentional ways to further these aims:

### **1. Key meetings**

- a. The EMU will attend the following bodies within the T4B/CTGB organisation and will help to facilitate these groups and their functions:
  - i. Board of Trustees
  - ii. Enabling group
  - iii. Presidents' meeting

### **2. Key relationships**

- a. The EMU will:
  - i. Continue to engage with those church networks and Christian organisations with which links are already well established with a view to further promoting the missional aims of T4B/CTGB. This will include attendance from time to time at gatherings of the Keyboard Trust, prayer, social action and sphere networks.
  - ii. Look to establish new or improved engagement with churches at a local organisational level by encouraging Churches Together or similar groups, and developing local 'Champions', who can promote unity, mission and wider engagement at the local level.
  - iii. Facilitate engagement from local churches with wider Bristol networks such as Christian Action Bristol and the City of Hope Conversation, to help transformation in the Bristol region.
  - iv. Collaborate with the Keyboard Networker, to ensure that the black-led churches are fully engaged with T4B/CTGB.
  - v. Collaborate with the Spheres Facilitator, as part of the Sphere Facilitators Core group, to engage with co-facilitators of spheres: Sport, Health, Education, Family, CAB, Arts, Media and Business + Workplace. To join with the Spheres facilitator in encouraging the various Spheres to engage across the WHOLE Christian community, with interested churches, including through the Whole of Life learning hub.

### **3. Administrative responsibilities**

- a. These include:
  - i. Management of meetings; agendas, minutes etc.
  - ii. Writing reports as required and other documents to ensure the long-term sustainability of the organisation.

## **b. Wider links**

- i.** The post holder will be responsible for effective communications within T4B/CTGB, between CTGB, CTE and Gather; and between CTGB, the churches in Bristol and the wider community. This will include communicating material that furthers the work of CTGB through the website and other media as appropriate. The role will also involve liaison with Denominational communications officers, the press etc.
- ii.** The post holder may be asked to be a key member of teams establishing projects, conferences, events etc.

## **Key requirements of post holder**

1. A mature Christian faith with a commitment to mission and unity.  
(Occupational Requirement exists for the post-holder to be a Christian in accordance with the Equality Act 2010.)
2. The EMU post requires skills in networking and in building strong, lasting relationships. Examples include:
  - a. Being a catalyst for unity in the region;
  - b. Introducing Christian leaders to each other across denominational, ethnic and/or geographic boundaries;
  - c. 'Joining the dots' between Christian churches, networks, organisations and ministries.
3. The role requires an effective communicator who can:
  - a. Tell good-news stories of ecumenical relationships and cooperative working, inspiring and encouraging all God's people on the journey to greater unity;
  - b. Highlight good practice for the benefit of the wider Church;
  - c. Promote united mission and/or joint-ventures;
  - d. Provide a wider context for local congregations and 'Churches Together' groups.

## **In addition the EMU will need to have:**

1. A commitment to work for unity and an ability to relate to a wide variety of church traditions, holding personal convictions with integrity whilst not allowing these to hinder partnership. The ability to promote critical ecumenical thinking.
2. A collaborative working style and ability to relate well to lay and ordained Christians, to church leaders and to colleagues.
3. A proven ability to work alone and on their own initiative. Able to manage time and flexible working hours.
4. The ability to think creatively, take initiatives and plan strategically. Able to balance the need to fulfil core tasks with the flexibility this post offers to develop the work according to their own gifts and experience.
5. A positive and optimistic outlook and the skill of encouraging, inspiring and supporting others. A certain amount of conflict-management may be required, so an ability to face stress is therefore necessary.

6. Administrative, organisational and facilitation skills.
7. Skill in written and spoken communication, including addressing small and large groups with clarity. Ability to grasp complex issues and to retain objectivity in dealing with them.
8. Competence in the use of a computer, e-mail, and Microsoft Office or equivalent
9. The ability to visit all parts of Bristol as cost-efficiently as possible within the agreed budget. The EMU will normally live or be willing to live within reach of Bristol - Relocation expenses will not be paid.
10. The right to work in the UK. Those called for interview will be required to bring documentation to demonstrate that right.

**Desirable experience or willingness to learn:**

1. Familiarity with and experience of:
  - a. Church and ecumenical structures at local and national level.
  - b. Different denominational and cultural aspects of the Church in Bristol
  - c. Current practice in unity, mission and evangelism.
  - d. Statutory authorities' structures and ways of working and ability to relate to secular leaders.